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CITY OF KELOWNA

**MEMORANDUM**

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**Date:** March 17, 2009  
**File No.:** 1951-20  
**To:** City Manager  
**From:** City Clerk  
**Subject:** 2009 Parcel Tax Review Panel (Court of Revision)

Report Prepared by: *Corinne Boback, Legislative Coordinator*

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**RECOMMENDATION:**

THAT the time and place for the sitting of the 2009 Parcel Tax Review Panel be set at 11:45 a.m. on April 20<sup>th</sup>, 2009 in Meeting Room 3, City Hall, 1435 Water Street, Kelowna, BC.

**BACKGROUND:**

The *Community Charter* requires that Council appoint the members of the annual Parcel Tax Review Panel (previously known as a "Court of Revision"), and establish the time and place for the sitting the panel.

The members of the Parcel Tax Review Panel are Councillor Ried, Councillor James, Councillor Stack.

**INTERNAL CIRCULATION TO:**

Finance

**LEGAL/STATUTORY AUTHORITY:**

*Community Charter 204 & 205*

**LEGAL/STATUTORY PROCEDURAL REQUIREMENTS:**

Before a parcel tax is imposed for the first time, a parcel tax roll review panel must consider any complaints respecting the parcel tax roll.




Considerations that were not applicable to this report:

- EXISTING POLICY:**
- FINANCIAL/BUDGETARY CONSIDERATIONS:**
- PERSONNEL IMPLICATIONS:**
- TECHNICAL REQUIREMENTS:**
- EXTERNAL AGENCY/PUBLIC COMMENTS:**
- ALTERNATE RECOMMENDATION:**
- COMMUNICATIONS CONSIDERATIONS:**

Submitted by:

  
S. Fleming, City Clerk

Approved for Inclusion:  R. Mayne, Director Corporate Services

Cc: G. King, Revenue Manager